

ACE

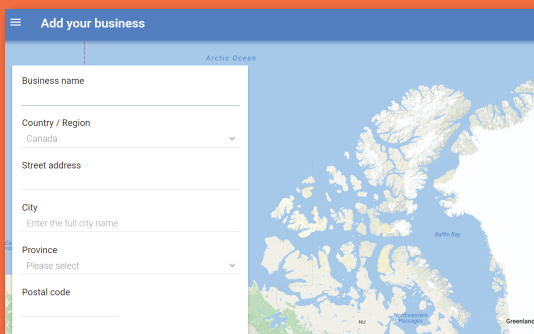
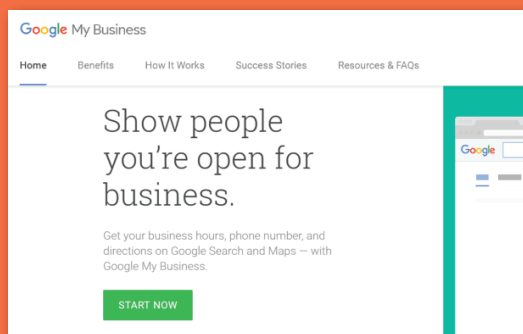


Set-Up Google My Business in 4 Easy Steps

1. Use a Google or Gmail Account and sign-in

Make sure you use or create an account that can be potentially shared as it will be difficult to change the associated account of the Google My Business listing once it is set-up.

2. Visit www.google.com/business to claim your company listing



START NOW

Click START NOW
and find your business

If you cannot find your business on the map, input all of the store details

3. Agree to receive a verification code by mail from Google

Once you receive the postcard at your business address, visit google.com/verifymybusiness and enter the verification number on the postcard.

4. Add details to your Google My Business listing

Upload professional images, add your opening hours, your telephone number, your web site address and anything else that would be of use to your customers. Include as many keywords as possible in the introduction for your Google My Business listing. And you're Done!